

WAUKESHA CATHOLIC **BOARD OF DIRECTORS**

Remote Meeting

December 16, 2020

Remote Attendance: Brian Brejcha, Lisa Dietz, Rachel Dobrauc, Meghan Gorzalski, Joe Heinecke, Lisa Kovaleski, Mary Kuemmel, Mark Panlener, Roberta Schneider, Ken Walter, Fr. Chuck Wrobel

Minutes: Brian Brejcha

Absent Excused: Sherry Marino, Angelia Vogt

- A. Meeting called to order at 6:05 p.m. Mark led the board in prayer; the Waukesha Catholic Mission statement was recited.

B. Parent/Parishioner Comments/Concerns - None

C. Old Business

- a. Minutes approved from the November 18, 2020. Brian made the motion, Roberta seconded, all in favor - motion carries.
- b. Emergency Covid-19 Meeting Minutes – adjourn to allow Brian and Lisa to prepare and submit for approval.

D. New Business

- a. School Choice-Intent to Participate and Enrollment limits for Choice – Lisa presented; walked through spreadsheet explaining that was not proposing to adjust the current formula. Discussion regarding class size and it was confirmed proposal would not result in any class size exceeding permitted class size. Lisa concluded by explaining formula has not changed, so no approval/action needed by Board.

E. System Reports -

- a. **Principals Report – Lisa.** See report; Two personnel decisions, included in Campus Connection. Lisa had a meeting today with school parent re hot lunch providers due to loss of 4 Peas in a Pod; New opportunity through MCFI; Based on CARES Act, all children under 18 guaranteed breakfast and lunch free; CARES Act money good through June 30th. With this, we could provide free lunch and snacks, etc. for all students for rest of the year. Then next year we could continue on, but it would be pay service; We would not be able to charge anyone for the food, but we would need a server to serve the food, so it would be a cost; Would likely need two people to serve at each location; could possibly have volunteers (parents) but will still need somebody there a couple hours a day; Lisa will look into cost of personnel; Questions/discussion re use of donor funds.
- b. **Development Report – Lisa Dietz -** See report; Auction money coming in, but less than past years due to, among other things, loss of large sponsor; still seeking dedication pages; Meghan working on video re what families have experienced because of COVID; Dropped final annual fund mailing for Now and Forever; Separate mailing for Now and Forever and included a pledge form; Email marketing with Razors Edge, 586

gifts last year, this time this year are at 861 gifts. Email marketing appears to really be paying off/increase in donors; Thinking about potentially adding an event in the spring, but nothing official yet.

- c. **Admissions and Marketing Report – Meghan** – Had first virtual open house; 13 new families. 6 preregistered families; Sent gifts to anyone who attended kindergarten open house; dropped off poinsettia plants today to any family who did not reenroll this year; Meghan has received very nice responses from those that received the gifts. Next month, Catholic Schools Week and open house at end of month; will do a hybrid open house, so can make appointments, have some teachers present so that some families can come in if they want and then will also have video available similar to what was done for kindergarten open house; Ken commented about CMH open house that had similar set-up (e.g., appointments, some teachers and students present), discussion re being able to do that as well while of course still being able to socially distance.; Two families who did not return this year due to COVID now will be re-enrolling in January;

F. Committee Reports

- a. **Finance – Lisa** – Meets next Monday
- b. **Admissions and Marketing – Meghan** - Nothing else to report other than above; would have normally met last night but was not able to; Will be meeting in early January to get ready for open house and Catholic Schools week
- c. **Technology** –Committee has not met. 150 new Chromebooks and 5 new carts that were donated have been rolled out.
- d. **Catholic Identity** - Have not met.
- e. **Athletics – Joe** – met two weeks ago; no sports due to COVID so not much to report; Waiting to hear if track will be held in spring; work on updating bylaws and handbook;
- f. **Home and School – Angelia** - Teacher gifts for Christmas, still hoping to have a bedtime story with Santa to have kids log on to; have been doing little things for staff each day to show appreciation.

- G. **Pastoral Council – Mary** – COVID requirements being closely monitored due to some groups using the parish facilities not following COVID protocol; Had a prayer and enrichment night; Pastoral Council priorities were discussed and identified need and possible next steps and will be discussing again at meeting tonight. Early Christmas eve masses are filled, need a registration to attend.

H. Next meeting – Wednesday, January 27, 2021

I. Closing prayer – Mark

J. Meeting adjourned at 7:27 p.m.