

Waukesha Catholic Board of Directors

March 21, 2017



Attendance: Dennis Arquette, Mike Bartels, Patrick Carey, Josh Demeter, Meghan Gorzalski, Joseph Heinecke, Kelly Horan, Lisa Kovaleski, John MacGregor, Nancy Nadolny, Lori Suarez

Excused Absent: Fr. Howard Haase

- I. The meeting was called to order at 6:03 p.m. by Mike Bartels. Kelly Horan led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the February 21, 2017 meeting.
- III. **Old Business**
 - A. Board Recruitment – Board Recruitment – John MacGregor and the Governance Committee have been identifying individuals to potentially serve on the board, starting in the fall of 2017. After the selection process, John will do the initial contact as a phone interview to determine their interest and willingness to serve, after which Mike Bartels and Fr. Howard will do a second in-person interview. Former board member, Dick Koob, was also serving on the Finance Committee. This position will not be replaced at this time. Lisa Kovaleski and Mike Bartels will attend Finance meetings.
 - B. Strategic Plan – The Strategic Plan was sent to all board members prior to the meeting. This Plan reflects updated target dates. A review of the Plan will take place at the end of 2017. A motion was made to approve the Strategic Plan, seconded, and all approved.
 - C. Mission Statement – The new mission statement will read as: **Waukesha Catholic instills faith and inspires futures by nurturing each child’s gifts with an education rooted in the Gospel values and our culture of community, compassion, and love.** A motion was made to approve the new mission statement, seconded, and all approved.
 - D. Facilities Update – Form ‘A’ was submitted to the Archdiocese. Waukesha Catholic will meet with the building commission on April 6. It will take approximately two weeks for final approval. Waukesha Catholic’s portion of the RFP has been completed; the parish is working on their section. The RFP will be sent to consultants for proposals.
- IV. **New Business**
 - A. Budget/Salary Increases –The draft budget reflects:
 - a. A 2% salary increase for teachers not on the scale and a 3% for teachers on the scale.
 - b. A deficit of -\$17,233.
 - c. Including \$30,000 for text books that may be adjusted.
 - d. Personnel costs will be adjusted as changes occur.
 - e. Enrollment numbers may be high and need adjusting.
 - f. Choice numbers are the same, but more seats are open.
 - g. Field trip and band fees are reflected to cover these costs.
 - h. There are no changes to the parish subsidies.A motion was made to pass the salary increase as stated in the draft budget, seconded, and all approved. Fr. Howard also gave his verbal approval, prior to the meeting. The full budget will be approved at a later meeting.

V. System Reports

- A. Principal Report – No additions to the submitted report.
- B. Development – No additions to the submitted report.
- C. Recruitment & Marketing – No additions to the submitted report.

VI. Committee Reports

- A. Finance – The Finance Committee is reviewing the teacher's salary scale. The Archdiocese policy says schools should be at 80% of public school salaries. Waukesha Catholic is below this number. The goal is to have a portion of the salary scale revised for the 2018-19 year. Minutes from the January & February meetings were distributed.
- B. Admissions & Marketing – This committee met, minutes were reviewed and distributed.
- C. Technology – This committee needs to be revived with new membership.
- D. Athletics –Basketball is complete. Track starts next week. Planning for summer projects is underway.
- E. Home & School – This committee is working on the Walk-A-Thon plans for May.

VII Parish & Pastoral Council Updates

- A. St. John Neumann will hold a fish fry on Friday, March 24.

VIII. The next meeting will be April 25, 2017 at 6:00. The meeting adjourned at 6:58 p.m. with a prayer.