

WAUKESHA CATHOLIC **BOARD OF DIRECTORS**

Remote Meeting

October 28, 2020

Remote Attendance: Brian Brejcha, Lisa Dietz, Meghan Gorzalski, Joe Heinecke, Lisa Kovaleski, Mary Kuemmel, Jordan Last, Mark Panlener, Roberta Schneider, Ken Walter, Fr. Chuck Wrobel

Minutes: Sherry Marino

Absent Excused: Rachel Dobrauc, Angelia Vogt

- A. Jordan called the meeting to order at 6:04 p.m. Jordan led the board in prayer; the Waukesha Catholic Mission statement was recited.
- B. Minutes were approved from September 23 with changes. Brian made the motion, Mark seconded, and motion carries.
- C. Parent/Parishioner Comments/Concerns**
 - a. None. There were no parents in attendance.
 - b. School Board will post their meetings in Campus Connection for parents who would like to join and we can send them the link.
- D. Executive Board Decisions**
 - a. Ken will stay until we find another replacement for Treasurer. This should be within two months.
- E. Old Business – Lisa**
 - a. We are supporting all staff members and thanking them for their hard work.
- F. New Business - Lisa**
 - a. Basketball at WCS.
 - i. The Archdiocese has asked each school to make their own decision on the basketball season. We have to make a decision by November 10. Currently only 3 schools within the Deanery have opted to participate in basketball this year. 7 teams have already opted NOT to participate. We have to think of cleaning and sanitizing, the people to do this, and the costs associated with the cleaning. Lisa asked the Board to help make the decision/make recommendation.
 - ii. Discussion regarding pros/cons of having season. Would need clarification on protocols if we decide to have a basketball season. Fans or no fans, masks during play, family members at two or none. Understand that students may find another place to play basketball, but the school cannot control those outside leagues/teams.
 - iii. Teachers and staff working very hard to remain in cohorts. Discussion regarding whether basketball season would jeopardize cohorts. Consistency of our message is important.
 - iv. Ken made a recommendation motion that we do not have a basketball season at WCS this year. Mary seconded the motion. Brian did not have an answer yet. Jordan suggested having an email vote. Lisa will look into the Archdiocese bylaws to clarify Board's role in this decision – i.e., advisory role vs. decision making. Lisa will support the Board's vote/recommendation.

- b. **Covid Coordination – Lisa**
 - i. Administration spent approximately 16 hours contact tracing. We did not have school on Monday and this would have been impossible to do during a school day. The Health Department came in. We may need to hire a part time person to do the contact tracing. Discussion regarding whether any set number/percentage of students would result in going virtual. The Health Department would not make this decision for us. Three schools in Waukesha have already gone virtual.
 - ii. When parents call with a positive result, we call the county with the results. The county has given us many resources. We notify all families by a phone call before letters. Then we send letters out to all contacts.
 - iii. We would have a hard time to get subs for the teachers who are quarantined. Lisa asked the Board how they want her to proceed with the threshold to make a decision. Some decisions may be made for us based on staffing. What would the threshold look like to return to school? We would ask recommendations from the Health Department and the Covid Committee. At what point do the teachers feel ineffective?
- c. **Bylaw Update.** We need to do another bylaw review. Brian and Mark volunteered to be involved with updating current bylaws. Mike Bartels is a good resource for bylaws as well. Jordan will facilitate a meeting.

G. System Reports -

- 1. **Principals Report – Lisa**
 - a. Most of report from Lisa was on basketball and Covid above.
- 2. **Development Report – Lisa Dietz**
 - a. HVAC Campaign exceeded expectations. There was also a 50K donation made by an anonymous donor.
 - b. About 150 people trick or treat on the track.
 - c. February 6 is the annual auction. It will be virtual this year. The theme is “Winter Wonderland”. We are getting sponsorships and auction items in advance. The entire school family can participate. We are able to offer sponsor benefits.
 - d. Waiting for grant notification from CCF and We energies. We will know in January. We received 10k from a donor for the auction.
 - e. We have an estate gift coming.
- 3. **Admissions and Marketing Report - Meghan**
 - a. Meghan working with the website developer. Meghan thinks we should have the new website finished by Christmas.
 - b. Preparing for Kindergarten Open House – December 1. This will be a virtual event. Meghan is creating a teaser video and teacher videos. We will have a Spanish translator at the event.
- 4. **Finance – Lisa**
 - a. Most of the Finance Committee meeting was reviewing the audit and committee reports. The audit was completed and submitted to DPI. The fall enrollment audit started today. Lisa wants to meet with the auditor before finalizing the budget.
- 5. **Marketing - Meghan**
 - a. Nothing new to add other than above report.
- 6. **Technology – Joe (Lisa)**
 - a. No update. No meetings since March.

7. Catholic Identity

- a. Have not met.

8. Athletics – Joe (Lisa)

- a. Waiting on basketball season. We had facility projects. Locker rooms looking cleaner and brighter at SMC. Working on a storage room at SMC.
- b. Re-drafting their budget due to reduced expenses.

9. Home and School - Lisa

- a. H&S just had a meeting. They also just provided dinner for the teachers at parent/teacher conferences.
- b. Many events cannot take place this year.
- c. Working on some playground items for SWC.
- d. Donated water for trick or treat on the track.
- e. Having a logo wear sale.

10. Pastoral Council - Mary

- a. Have some new representatives and a new executive board.
- b. Council has set some priorities for the rest of the year and into 2021. Hospitality, Human Concerns, unifying the communities. Communication and connection. Council would like to identify and improve with key audiences, like Spanish community and the school.

Next meeting - Wednesday, November 18, 2020 – Mary prayer

Ending prayer - Jordan

Meeting adjourned at 7:43 p.m.