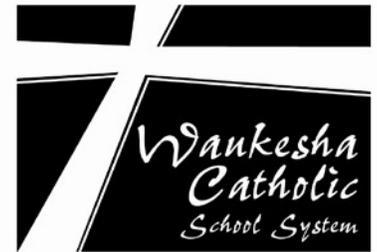


# Waukesha Catholic Board of Directors



September 19, 2017

Attendance: Dennis Arquette, Mike Bartels, Brian Brejcha, Patrick Carey, Josh Demeter, Meghan Gorzalski, Fr. Howard Haase, Joseph Heinecke, Lisa Kovaleski, Mark Panlener, Roberta Schneider, Lori Suarez, Ken Walter

Excused Absence: Nancy Nadolny

Guest: Fr. Chuck Wrobel

- I. The meeting was called to order at 6:02 p.m. by Mike Bartels. Josh Demeter led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the August 15, 2017 meeting.
- III. Mark Panlener was nominated as a new board member for Waukesha Catholic, it was seconded and all approved. Mark is a parent with a finance background. He will serve a three year term. Mr. Panlener was welcomed to the board meeting and introductions were made.
- IV. **Old Business**
  - A. A Power Point Board Orientation was given by Lisa Kovaleski and Mike Bartels.
  - B. Election of Officers
    - a. Mike Bartels is the current president, elected in the spring.
    - b. Nominations were taken for the position of Vice President. Josh Demeter was nominated, he accepted, with no other nominations. All were in favor, none opposed.
    - c. Nominations were taken for the position of Secretary. Dennis Arquette was nominated, he accepted, with no other nominations. All were in favor, none opposed.
    - d. Nominations were taken for the position of Treasurer. Mark Panlener was nominated, he accepted, with no other nominations. All were in favor, none opposed.
  - C. Facilities Committee update –
    - a. The Strategic Plan will soon be finalized.
    - b. The task force for the facilities study has met for the first time. Mike Bartels, Fr. Howard, and Lisa Kovaleski set goals for the next meeting.
      - i. The members are Joe Schmidt, Pete Lange, John MacGregor, Karen Crotty, Mike Bartels, Lisa Kovaleski, and Fr. Howard Haase.
- V. **New Business**
  - A. Our current standing Committees are:
    - a. Executive
    - b. Finance

- c. Development, not active, needs to be revised
- d. Technology, new members needed
- e. Admissions & Marketing
- f. Governance
- g. Affiliated organizations
  - i. Athletics
  - ii. Home & School

Are these the needed Committees? After the final list has been determined, the board will work on adding new membership. The board is asked to look at the types of committees on the Orientation handout and compare these to the committees now in place. Suggestions from the board will be reviewed at the November meeting.

- C. The Athletic handbook was sent to the board prior to the meeting. A review of the changes were reviewed. Most changes were due to the Archdiocese updated policies that were released in mid-August. The Athletic board chose to change: page 7 uniform return, page 13 GPA verbiage was removed, page 18 blood borne training is only for critical board positions.
  - a. A motion was made to approve the handbook changes, seconded, and all approved.

## **VI. System Reports**

- A. Principal Report – Nothing in addition to the report.
- B. Development – A revised report was sent prior to the meeting.
- C. Recruitment & Marketing – The report was handed out at the meeting.

## **VII. Committee Reports**

- A. Finance – Reports were handed out.
  - a. The auditors, Riley, Penner, & Benton, gave a ‘clean’ report to the finance committee. Chad O’Brien from the Finance Committee will present to the board at the next meeting.
  - b. WPCP had a carryover in 2015-16 of \$30,870 and in 2016-17 of \$60,314. Our costs were higher than the voucher amount. Our audit will be submitted to DPI by October 15. The first choice payment will be at the old rate because the new budget had not been passed at that time. The next payment will show the adjusted amount. The voucher amount will increase this year by \$207. Another change to the budget is the amount of income for applicants; this will change to 185% of the poverty level.
  - c. Our revised budget at Waukesha Catholic for this year is \$2.00.

## **VIII. Parish & Pastoral Council Updates**

- A. The Pastoral Council meets later this week.
- B. The parish will be gathering for a subsidy discussion with a decision by the end of November.
- C. The Diocese hired a company to evaluate fund-raising activities.
- D. Our current parish assessments are the lowest in the nation at 4%. These may go up to 10% which would be the 3<sup>rd</sup> lowest in the nation. This is a parish tax paid to the Archdiocese to support their structure.
- E. The parishes are in their third month of re-organization. Christian Formation has started their new school year. Lisa Kovaleski is meeting with the priests regularly. Priests are more present due to less administrative demands.

- IX.** The November meeting will be moved one week later, due to Thanksgiving, on Tuesday, November 28, 2017 at 6:00 p.m. The next meeting will be Tuesday, October 17, 2017 at 6:00 p.m. The meeting adjourned at 7:44 p.m. with a prayer.