

# Waukesha Catholic Board of Directors



February 27, 2019

Attendance: Dennis Arquette, , Brian Brejcha, Dan Domach, Meghan Gorzalski, Joseph Heinecke, Lisa Kovaleski, Jordan Last, Mark Panlener, Roberta Schneider, Ken Walter, Fr. Church Wrobel

Absent Excused: Agustin Arreola, Mark Joerres, Nancy Nadolny, Rachel Dobrauc

- I. The meeting was called to order at 6:04 p.m. by Mark Panlener. Mark Panlener led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the January 16, 2019 meeting with one change in section IV-A-a. This line should read: We are exploring the option of moving into two buildings by 2020-2021, thus reducing costs. Minutes were approved from the remote meeting, minutes dated February 16, 2019.
- III. **Old Business**
  - A. At the last board meeting we approved a tuition increase up to 4%. Based on the draft budget, the Finance Committee approved a 3% tuition increase.
- IV. **New Business**
  - A. Waukesha Catholic will draft a letter to the Waukesha Parishes in response to the letter we received regarding the change in parish subsidy to Waukesha Catholic.
  - B. Facilities subcommittee update – This committee met last week, the Deacons and trustees of the parishes of Waukesha were in attendance. They were updated on the process made in the last two years and the next steps were determined. Two subcommittees will work on gathering information.
    - a. A walk through will be completed at each location to determine class rooms, etc.
    - b. Assessments from each committee with space needs for 5-7 years. This process will determine the locations for the needs of the school and parishes. A time line will be developed but no decisions will be made until the new pastor has arrived.
  - C. Standard based grading – The Archdiocese is moving to standard based grading. Instead of the current letter grades, each grade will be tied to a standard and the grade 1-4 will reflect the understanding of the standard. Parents and teachers can better review the content each child is comprehending. The teachers are all in agreement with this practice but training and planning is necessary for it to succeed.
- V. **System Reports**
  - A. Principal Report –The school needs to make up approximately 10 hours for grades K-7<sup>th</sup>. We have a set number of hours and a set number of days that we need to satisfy. The Archdiocese mandated that we can't extend our day a few minutes to make up the days. The make up days will be accomplished by making March 8<sup>th</sup> a full day instead of a half day. One day will be added to the end of the school year, June 12<sup>th</sup>.

- a. However, the 8<sup>th</sup> grade has to make up all five snow/cold days because they had no snow days built into their schedule. They already had a shortened schedule to get out earlier than the rest of the school. The 8<sup>th</sup> graders will have six minutes removed from their open gym time and the extension of 5<sup>th</sup> hour will make up one day. Administration didn't want to move graduation because of out of town guests, etc. The 8<sup>th</sup> graders will have service learning days on 6/6 – 6/11 to make up their remaining days.
- B. Development – Our fund management company, Catholic Community Foundation, has awarded a grant to each teacher with students in our school. The amount of \$205 for eleven children will be applied to their tuition.
- C. Admissions & Marketing – Enrollment for 2019-20 is open. Lots of conversations with potential families and assisting with WPCP applications. Presentations to the SJ religious education families took place last week. Mr. Arreola has been assisting as interpreter and current parent. On March 10<sup>th</sup> & 31<sup>st</sup> we will be available after Mass. The open house at St. William was well attended but the one at St. Mary Campus was cancelled due to weather.

#### **VI. Committee Reports**

- A. Admissions & Marketing – Brainstorming new logo marketing ideas and logo wear.
- B. Finance – The financials were included in the board packet.
- C. Technology – This meeting will be held tomorrow night.
- D. Mission & Catholic Identity – This committee will meet on March 5<sup>th</sup>. The last meeting was cancelled due to the weather.
- E. Athletics –Basketball season is winding down. The girls and the boys basketball teams are in the Padre Serra. The pep rally is tomorrow. Waukesha Catholic hosted a basketball tournament this weekend for the boys and it went very well. Track starts in three weeks.

#### **VII. Parish & Pastoral Council**

- A. They are creating a plan for committees to meet with the new pastor. The sharing sessions will be moved to September.

**VIII.** The next meeting will be Wednesday, March 27, 2019 at 6:00 p.m. The meeting adjourned at 7:42 p.m. with a prayer. The next Board Meeting will have an open time from 5:30-6:00 for any families to meeting with a member.