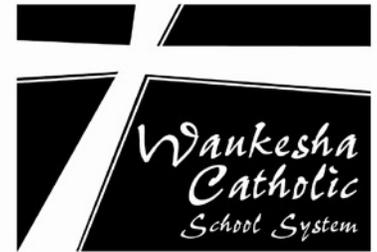


Waukesha Catholic Board of Directors



October 24, 2018

Attendance: Dennis Arquette, Agustin Arreola, Brian Brejcha, Meghan Gorzalski, Joseph Heinecke, Lisa Kovaleski, Jordan Last, Nancy Nadolny, Mark Panlener, Roberta Schneider, Ken Walter, Fr. Churck Wrobel

Absent Excused: Rachel Dobrauc, Dan Domach, Mark Joerres,

- I. The meeting was called to order at 6:05 p.m. by Mark Panlener. Roberta Schneider led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the September 26, 2018 meeting.
- III. There was an open parent session prior to the meeting. No parents were in attendance.
- IV. **Old Business**
 - A. Elections –Ken Walter was nominated to fill the Treasurer position, he accepted, and all approved.
 - B. Committee assignments were made, based on prior conversations with each board member.
 - a. Mark Panlener – Executive Comm., Governance, Mission & Catholic Identity
 - b. Roberta Schneider – Executive Comm., Development Comm.
 - c. Ken Walter – Executive Comm., Mission & Catholic Identity, Finance Comm.
 - d. Brian Brejcha – Executive Comm., Personnel Comm.
 - e. Agustin Arreola – Admissions & Marketing Comm.
 - f. Jordan last – Mission & Catholic Identity
 - g. Rachel Dobrauc – Technology Comm.
 - h. Lisa Kovaleski – Executive Comm., Mission & Catholic Identity, Finance, Personnel
 - i. Joseph Heinecke – Athletics, Technology Comm.
 - j. Mark Joerres – Home & School
 - k. Nancy Nadolny – Development Comm.
 - l. Meghan Gorzalski – Admissions & Marketing Comm.
 - C. A note will be signed by all Board members and sent to Tom Kiely to thank him for his presentation at the September meeting.
- V. **New Business**
 - A. Handbook updates – In the future, the Personnel Committee will review this book. Currently, our Human Resource person has done a major reformatting of the entire book. Lisa Kovaleski reviewed the changes that have been made to the content of the handbook. The Board is asked to look over these changes for Board approval. Email any questions to Lisa.
 - a. Time Off – Time away from work for non-teachers, working ten months or more, get vacation, five sick days and two personal days. Teachers get five

sick days and two personal days, accumulated up to 30 days. It is under consideration to change these days to seven days of personal time. Discussion was had regarding impact change may have on employees taking vacation time during the school year. Teachers work eight hours 8:00 a.m. – 4:00 p.m. After discussion, it was recommended to include stipulations with this change.

- B. Mark Panlener extended congratulations to Lisa, Joseph, and Mark on completion of the accreditation process. When Mark met with the accreditation team, he was asked how the board evaluates themselves. He suggests that the Board also complete goal/accomplishment reports, with the other committees, at the end of the school year.
 - a. The accreditation team of 14 were at the three campus locations for two and a half days. The team met with all the staff on the last evening and read a very complementary summary. The official report won't be out for a few months. The team did suggest we apply for Exemplary Accreditation for Catholic Identity!
- C. The current Wisconsin Parental Choice Program 4 year plan that Waukesha Catholic created in 2015-16, ends this year. A new plan needs to be created going forward.

VI. System Reports

- A. Principal Report – Chad O'Brien from the Finance Committee could not be here tonight. The Audit report was given to the Board members. Chad will be here in the future to review the findings. Because we are now using Anick & Company as our outside accounting firm we did not have a deficiency for internal controls.
 - a. Parish Subsidy – The one year parish subsidy agreement between Waukesha Catholic and the parishes is now being reviewed.
- B. Development – Soles for Catholic Education walk was last Saturday. We raised approximately \$18,900. Thank you to the matching fund donation by Multhauf Foundation.
- C. Admissions & Marketing – Three revised, proposed logos were voted on by the students and adults. The results have not been announced.

VII. Committee Reports

- A. Finance – The financials were included in the board packet. Ken Walter will be attending this meeting in the future.
- B. Admissions & Marketing – no update
- C. Athletics – The Seton Volleyball Tournament will begin on Monday. Waukesha Catholic has teams playing on Monday, Tuesday and Wednesday. If they advance they will play again later in the week. Basketball will begin after volleyball. Splits will be held November 5 and 6.
- D. Home & School graciously provided dinner for teachers last week during conferences. The Halloween Hop is Friday. There are new members on the H&S Board. Their Bylaws are being reviewed. They will hold the Walk-A-Thon run later in the school year.

VIII. Parish & Pastoral Council

- A. The Pastoral Council meeting is being held tonight.

- IX.** The next meeting will be Wednesday, November 28, 2018 at 6:00 p.m. The meeting adjourned at 7:22 p.m. with a prayer.