

Waukesha Catholic Board of Directors



January 16, 2019

Attendance: Dennis Arquette, Agustin Arreola, Brian Brejcha, Dan Domach, Rachel Dobrauc, Meghan Gorzalski, Mark Joerres, Lisa Kovaleski, Jordan Last, Nancy Nadolny, Mark Panlener, Roberta Schneider, Ken Walter, Fr. Church Wrobel

Absent Excused: Joseph Heinecke

- I. The meeting was called to order at 6:04 p.m. by Mark Panlener. Brian Brejcha led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the November 28, 2018 meeting. Minutes were approved from the remote meeting, minutes dated December 20, 2018.
- III. **Old Business**
 - A. The WPCP enrollment plan for 2019-20 was reviewed. Six additional seats were added for a total of 102 open seats.
 - B. Emergency Response Plan – Most of the changes to the plan were updates to reflect state requirements. With the security grant, we are mandated to change our plans, especially the reunification process. St. Mary Campus and St. William Campus are specified reunification locations.
 - C. Personnel Policy Handbook – Brian Brejcha has reviewed this document and made recommendations. The changes were reviewed. Lisa Kovaleski will update the changes and get a final version to the board members.
 - D. Accreditation Update – The letter from the visiting team dated October 22, 2018, along with the summary of commendations and recommendations were reviewed. All the benchmarks were met! The next step is for the school to write their goals and action plans, one for each domain, based on recommendations.
 - a. Congratulations to the administration on their hard work in completing this accreditation process.

IV. **New Business**

- A. Tuition updates from the Finance Committee – The Finance Committee has not met this month. They will meet next Monday to discuss the budget and, specifically, tuition rates for next year. Nate from Anick & Associates is also working on the budget.
 - a. The parishes reduced the subsidy to Waukesha Catholic by \$175,000 for next year.
 - b. Next year we will have one less class, due to graduating a large 8th grade class.
 - c. We are exploring the option of moving into two buildings by 2020-2021, thus reducing costs.

Families begin registering next Wednesday, for the 2019-20 school year. It is our hope we will have tuition numbers by this date.

Our current tuition for one child is \$3,883.

- a. A 2% increase would be \$3,961 or \$78 increase.

- b. A 3% increase would be \$3,999 or \$116 increase.
- c. A 4% increase would be \$4,038 or \$155 increase.

A motion was made that the Finance Committee could recommend no more than a 4% tuition increase, with no further board action. This motion was seconded and all approved. The board will review the finance explanation for the tuition rate at the next meeting.

V. System Reports

- A. Principal Report –No additions to the written report
- B. Development – Does everyone have an invite to the auction? If you are available, it will be a ‘Whale of a Good Time’ on February 9th. The reservations deadline is January 25th.
- C. Admissions & Marketing – There was a great response to the kindergarten Open House with lots of families interested in K3. There are marketing campaigns advertising the upcoming open houses.
 - a. The open house at St. William Campus is Sunday, January 27th.
 - b. The open house at St. Mary Campus is Monday, January 28th.

The final logo was revealed and hopefully there will be t-shirts by Catholic Schools Week with the new logo.

VI. Committee Reports

- A. Admissions & Marketing – no update
- B. Finance – The November financials were included in the board packet. The Finance Committee will meet next Monday.
- C. Mission & Catholic Identity – This committee will meet on Tuesday, January 29th.
- D. Athletics –Basketball season is underway.
- E. Home & School – The Frosty Stomp dance is Friday for K-5th graders. Catholic Schools Week hospitality after all the Mass will be the weekend of January 26th and 27th. It is hopeful the Kindness Matters T-shirts with the new logo will be ready for students to wear to CMH for Mass on January 29th.

VII. Parish & Pastoral Council

- A. The Parish Council met with an Archdiocese rep last week to talk about a new pastor. No one has come forward at this time but they will be reaching out to priests to fill the position.

VIII. The next meeting will be Wednesday, February 27, 2019 at 6:00 p.m. The meeting adjourned at 7:40 p.m. with a prayer.