



Dear Parent/Guardian:

FACTS Grant & Aid Assessment will be conducting the financial need analysis for Waukesha Catholic for the upcoming 2024-25 school year. Families applying for financial aid will need to complete an application and submit the necessary supporting documentation to FACTS Grant & Aid Assessment NO LATER THAN April 15, 2024. Applicants can apply online by clicking the FACTS Tuition Management link at www.waukeshacatholic.org, select the parent information tab, resources and links tab and scroll down under links to FACTS Tuition Management. Once an online application is completed, the following information will need to be sent to FACTS by April 15, 2024 to complete the application process:

- Copies of your most recent Federal tax forms including all supporting tax schedules
- Copies of your 2023 W-2 forms for both you and your spouse.
- Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF.

If all required documentation is not submitted to FACTS by April 15, 2024, you might not be eligible to receive Tuition Assistance for the 2024-25 school year.

All supporting documentation can be uploaded in pdf format online.

Documentation can also be faxed to 866-315-9264 or mailed to the address below. **Please be sure to include the applicant ID on all faxed or mailed correspondence.**

FACTS Grant & Aid Assessment
P.O. Box 82524
Lincoln, NE 68501-2524

If you have questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 866-441-4637.

Sincerely,

Mary Jo Bartelt
Business Manager

Over for information regarding Waukesha Catholic Tuition Assistance ➡

● **Administrative Offices**
221 S. Hartwell Ave.
Waukesha, WI 53186
262.896.2929

● **St. Mary Campus**
520 E. Newhall Ave.
Waukesha, WI 53186
262.896.2929

● **St. William Campus**
444 N. Moreland Blvd.
Waukesha, WI 53188
262.896.2929

WaukeshaCatholic.org

* WISCONSIN PARENTAL CHOICE APPLICANTS (WPCP): Please note, if you meet the requirements for the WPCP and have successfully completed that application process, you do not need to apply for tuition assistance through the FACTS program. All families that qualify for the WPCP would also qualify for Waukesha Catholic Tuition Assistance.

Tuition Assistance Program

The Waukesha Catholic School System and its four supporting parishes - St. John Neumann, St. Joseph, St. Mary, and St. William - are committed to providing the highest quality Catholic education possible for its students and to make the opportunity to receive this education available to everyone.

Waukesha Catholic realizes that the choice for Catholic education is often made at a great sacrifice for many families. Even with these many sacrifices made by a family, as tuition costs rise, the financial burden required can often make the choice unaffordable especially with multiple children attending Waukesha Catholic. It is with the commitment to provide Catholic education to all regardless of family income, that Waukesha Catholic maintains a Tuition Assistance Program for families that wish to attend Waukesha Catholic and are not able to pay the full tuition.

Tuition Assistance is available to families with children in K3 through Grade 8 at any campus of Waukesha Catholic. A family must be a registered member of one of Waukesha Catholic's supporting parishes.

A family can apply online for Tuition Assistance by following the *instructions on the reverse side of this page*. If a family does not have internet access, please call the Business Office at 262-896-2929, ext. 5204 for assistance.

Based on the information submitted in the application, FACTS evaluates a family's financial condition as it relates to their tuition obligation. A report of the FACTS' assessment is sent to Waukesha Catholic's Business Office. These reports are reviewed and the amount of tuition assistance provided to a family will be determined based upon the FACTS' assessment, any extenuating circumstances, and the tuition assistance funds that are available for that particular school year.

Notification to families that have applied for tuition assistance will be made prior to the end of the school year. If they are to receive tuition assistance, they will receive a *Tuition Assistance Agreement Form* to sign and return to Waukesha Catholic's Business Office or it will be indicated on the family's tuition contract. The family's tuition will be adjusted prior to their first tuition payment. If a family is not eligible for tuition assistance, they will receive a letter indicating the assessment of their financial status by FACTS that made them ineligible for assistance.

Wisconsin Parental Choice Program: Waukesha Catholic also participates in the The Wisconsin parental Choice Program (WPCP) which allows students to attend participating private schools if certain eligibility criteria are met. The private school, on behalf of the pupil's parent or guardian, receives a state aid payment for each eligible student which covers the cost of tuition. To determine if you meet the eligibility requirements for this program, please see the accompanying brochure.

(Over for information on applying for Waukesha Catholic Tuition Assistance ➡)