

# Hot Lunch Staff Needed!

## Job Description

- Hours: Monday – Friday from approximately 11:00 a.m. – 12:30 p.m.
- Locations: Waukesha Catholic - St William Campus (53188) or  
Waukesha Catholic - St Mary Campus (53186)
- Work collaboratively to perform duties such as basic food preparation, portioning, serving, cleaning, customer service functions, and related duties.
- Participate in any mandatory training and in-services to further develop professional skills.
- Complete basic data entry, including student meal counts and task tracking.
- Ability to follow multi-level verbal and written instructions, speak and write in a clear manner, stay focused and remain on task. Function effectively under minimal supervision.
- Assist with weekly and end-of-month inventory and submit the required data by the set deadline.
- Knowledge, skill and ability to follow proper kitchen techniques and practices. Effectively clean and sanitize work areas, following a set schedule and per local health code.
- Practice and promote food and physical safety in the workplace and report all accidents according to procedures.
- Respond to emergency situations in accordance with training. Provide warm and courteous customer service.
- Maintain attendance and punctuality. Maintain attention to detail.
- Minimum age 18 years.
- High School diploma or equivalent.
- Pay Range: \$14.00-\$15.00

## Why Work Here?

We have been voted top workplaces in 2019 and 2020 by the Journal Sentinel.

## Address

444 N Moreland Blvd 53188      or      520 E Newhall Avenue  
Waukesha, WI                                      Waukesha, WI  
53188 USA    53186 USA

## Industry

Food  
School