



(Español del otro lado)

## Staff Christmas Bonus

Home and School is offering again this year the opportunity for families to participate in a combined gift for the staff of their choosing. We will be combining families' contributions to give the teachers bonus checks for their Christmas.

Here's how it works...

1. Allocate money to any staff member via the attached list. Amounts in whole dollars only. **Please total the amount and enter it in the box on the bottom of the back page (please double check your math).**
2. For your convenience, we have combined all the campuses into one sheet. You will only need to fill out one sheet and send in one check, even if you have children at both campus locations. You may send the sheet into either campus.
3. Return the sheet and cash/check (**payable to Waukesha Catholic**) to the office in a sealed envelope marked "Staff Gift" by **Wednesday December 7th, 2022.**  
**There will be NO EXCEPTIONS beyond this date.**
4. A bonus check will be given to each staff member with the combined sum and a card listing all the families who contributed (no dollar amounts will be on the card).
5. The check will be presented to the teachers, teaching assistants, and staff before Christmas vacation.

One final note: This program is offered to anyone who would like to participate in a group gift for staff and is completely optional. It is not something you are "expected" to participate in and is offered only as an alternative.

*(In accordance with IRS tax laws, any gift over \$25 must be considered taxable income.)*

Merry Christmas!

If you have any questions, please feel free to call or email me.

Sarah Tober

262-751-6150

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(English version on the other side)

## Regalos de Navidad para el Personal

La Asociación de Padres de Familia ofrecerá de nuevo este año la oportunidad de que las familias participen en un regalo conjunto para el personal de su elección. Uniremos las contribuciones de las familias para dar a los profesores cheques de regalo para su Navidad.

Así es como funcionará...

1. Podrán asignar dinero a cualquier miembro del personal a través de la lista adjunta. Las cantidades deberán ser sólo en dólares enteros. **Por favor, escriban la cantidad total y anótenla en la parte de abajo de la página de atrás (por favor, hagan la comprobación de sus cuentas).**
2. Para su conveniencia, hemos combinado todos los campus en una sola hoja. Ustedes sólo tendrán que llenar una hoja y enviar un cheque, aunque tengan hijos en los dos campus. Pueden enviar la hoja a cualquiera de los dos campus.
3. Devuelvan la hoja y el efectivo/cheque (**a nombre de Waukesha Catholic**) a la oficina en un sobre sellado con la indicación "Regalo del personal" a más tardar **el miércoles 7 de Diciembre.**

**No habrá EXCEPCIONES más allá de esta fecha**

4. Se entregará un cheque de regalo a cada miembro del personal con la suma combinada y una nota que incluya a todas las familias que contribuyeron (no se incluirán cantidades de contribución en la tarjeta).
5. El cheque será entregado a los profesores, asistentes de maestros y personal antes de las vacaciones de Navidad.

Una nota final: Este programa se ofrece a cualquiera que quiera participar en un regalo de grupo para el personal y es completamente opcional. No es algo en lo que se "espera" que participen y se ofrece sólo como una alternativa.

*(De acuerdo con el IRS y las leyes de impuestos, cualquier regalo mayor de \$25 deberá considerarse para pagar impuestos.)*

¡Feliz Navidad!

Si tienen alguna pregunta, por favor no duden en llamarme o enviarme un correo electrónico.

Sarah Tober

262-751-6150

sarahtober.treasurer@gmail.com



## STAFF CHRISTMAS GIFT - DUE DECEMBER 7

**Family Name:** \_\_\_\_\_

Last Name	First Name	Position	Campus/ Department	Amount
Kovaleski	Lisa	Principal	Admin	
Heinecke	Joseph	Associate Principal	Admin	
Bailey	Nicholas	Admin. Asst./Events Coordinator	Admin	
Bartelt	Mary Jo	Business Manager	Admin	
Baumann	Lynda	Admin Asst. -Business Office	Admin	
Gorzalski	Meghan	Dir of Admissions & Marketing	Admin	
Hartmann	Charlotte	Scrip Coordinator	Admin	
Murphy-Ott	Kathy	Auction Associate	Admin	
Serb	William	Athletic Director	Admin	
Sobierajski	Lidia	Development Director	Admin	
Turner	Michaela	Administrative Assistant to Administration	Admin	
Perez	Fr. Jorge	Associate Priest	Parish	
Heppe	Fr. Pat	Associate Priest	Parish	
Wrobel	Fr. Chuck	Associate Priest	Parish	
Widder	Fr. Matthew	Pastor	Parish	
Marino	Sherry	Before & After Care Director	Shared	
Egan	Kathleen	Before & After Care	Shared	
Mahlmann	Andi	Before & After Care	Shared	
Velasquez	Teresa	Hispanic Family Liaison	Shared	
Kriesel	Mollie	School Counselor Grades K-8	Shared	
Flood	Lori	Resource Specialist - Grades 1-5	Shared	
Kocovsky	Jennifer	Resource Specialist - Grades 1-5	Shared	
Orlandi	Linda	Teacher - Music K-8	Shared	
Rutzinski	Katherine	Teacher - Phy Ed K3-5	Shared	
Dunk	Debby	Administrative Assistant - St. Mary	St. Mary	
Suzik	Joy	Librarian/Food Service Director	St. Mary	
Schmitzer	Sheliah	Resource Specialist - ELL	St. Mary	
Cesarz	Erin	Resource Specialist - Middle School	St. Mary	
Duffek	Pamela	Resource Specialist - Middle School	St. Mary	
Kools	Jennifer	Teacher - Art Grades 3-8	St. Mary	
Bartels	Kristina	Teacher - Band	St. Mary	
Doubek	Sara	Teacher - Grade 3	St. Mary	
Zahara	Katie	Teacher - Grade 3	St. Mary	
Wieczorek	Betty	Teacher - Grade 4	St. Mary	
Clarke	Cynthia	Teacher - Grade 4	St. Mary	
Foley	Laura	Teacher - Grade 5	St. Mary	
Mlynarek	Linda	Teacher - Grade 5	St. Mary	
Garczynski	Megan	Teacher - Middle School ELA - Grade 6 & 7	St. Mary	
Alcorta	Kathryn	Teacher - Middle School ELA - Grade 6 & 8	St. Mary	
Achatz/Messina	Emily	Teacher - Middle School Math	St. Mary	
Lingo	Elizabeth	Teacher - Middle School Math and Tech Coord.	St. Mary	
Hanson	Chris	Teacher - Middle School Physical Education	St. Mary	

Tousignant	Lucy	Teacher - Middle School Religion	St. Mary	
Lindbloom	Tiffany	Teacher - Middle School Science	St. Mary	
Erdman	Emma	Teacher- Middle School Social Studies	St. Mary	
Cervantes-Flores	Jessica	Teacher - Spanish 3-8	St. Mary	
Wieczorek	Trish	Teaching Assistant - 3rd Grade	St. Mary	
Joecken	Catherine	Teaching Assistant - 5th Grade	St. Mary	
Butler	Mary	Teaching Assistant - 4th Grade and Before Care	St. Mary	
Trimborn	Ashley	Teaching Assistant - Middle School	St. Mary	
Ray	Christine	Teaching Assistant - Middle School and Food Service	St. Mary	
Berens	Cheryl	Before & After Care	St. Mary	
Ganz	Cassandra	Before & After Care	St. Mary	
Nehring	Peighton	Before & After Care	St. Mary	
Karabon	Suzanne	Food Service SMC	St. Mary	
Yahnke	Tom	Maintenance	St. Mary	
Gonzales	Lily	Maintenance	St. Mary	
Gorzalski	Tony	Maintenance	St. Mary	
Brown	Wendy	Administrative Assistant - St. William	St. William	
McDonell	Jennifer	Teacher - K3	St. William	
Gygax	Linda	Teacher - K4	St. William	
Schenk	Sarah	Teacher - K4	St. William	
Kelliher	Kristin	Teacher - K5	St. William	
Tallinger	Shannen	Teacher - K5	St. William	
Pupp	Sandra	Teacher - Grade 1	St. William	
Schultz	Noreen	Teacher - Grade 1	St. William	
Forsythe	Emma	Teacher - Grade 2	St. William	
George	Lisa	Teacher - Grade 2	St. William	
McArthey	Karen	Teacher - Spanish K-2	St. William	
Marquez	Lourdes	Teaching Assistant - ELL/Bilingual	St. William	
Bernhardt	Sue	Teaching Assistant - ELL	St. William	
Komp	Jennifer	Teaching Assistant - K3 and Art - Grades 1-2	St. William	
Hanish	Deanna	Teaching Assistant - K4	St. William	
Norgord	Mary	Teaching Assistant - K4	St. William	
Plier	Ann	Teaching Assistant - K5	St. William	
Beres	Catherine	Teaching Assistant - K5	St. William	
Carson	Sara	Teaching Assistant- Grade 1 and Library SWC	St. William	
Cummisford	Sandy	Teaching Assistant - Grade 2	St. William	
Cage	Carol	Before & After Care	St. William	
Cullen	Colleen	Before & After Care	St. William	
Rodriguez	Jasmine	Before & After Care	St. William	
Kaul	William	Food Service SWC	St. William	
Peychal	Beverly	Food Service SWC	St. William	
Beeheim	Bill	Maintenance	St. William	
Gonzales	Anna	Maintenance	St. William	
Piotrowski	Jack	Maintenance	St. William	
			<b>Total:</b>	

**Amount Enclosed:** \_\_\_\_\_

**Paid by (circle one)    CASH                    CHECK #** \_\_\_\_\_