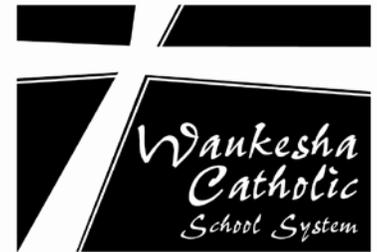


Waukesha Catholic
Board of Directors
September 20, 2016



Attendance: Dennis Arquette, Mike Bartels, Patrick Carey, Meghan Gorsalski, Fr. Howard Haase, Joseph Heinecke, Kelly Horan, Lisa Kovaleski, John MacGregor, Nancy Nadolny, Lori Suarez

Excused Absent: Dick Koob

- I. The meeting was called to order at 7:00 p.m. by Mike Bartels. John MacGregor led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the August 16, 2016 meeting.
- III. Visitor: Susan Spaulding, Home & School Chair
- IV. **Old Business**
 - A. Strategic Plan Update – Tom Kiely is reviewing the draft. Hopefully, it will be presented at the next board meeting. The next step is to have Maureen Gallagher lead the process of reviewing/creating a new mission, vision, and value statements. This review will consist of a group of stakeholders, mainly this Board of Directors, in a three to four hour session. The Planning Committee will follow up that session by reviewing the information and set goals. A Doodle Poll will be circulated to determine the date of this event.
 - B. Bylaws – Updates were reviewed for two voting items 2.03(6) applies to all voting and 2.01(1) applies to tuition and finance matters. The most current changes to the Bylaws were reviewed with the board. A motion was made to approve the updates (see the attached), seconded, and all approved the changes.
 - C. Recruitment of new board members – After discussion, it was determined that by next fall there will be three new board members added to the board. The top three choices for skill sets in our new board members are: advertising and/or public relations, human resources or personnel, and legal or contract law. It was further determined that the Governance Committee should be utilized to organize this procedure with a job description, expectations, time frame, orientation, and the recruitment process.
- V. **New Business**
 - A. Audit – the 2016 Audit is not final. Although there have been Reviews in the past, this is our first Audit. This should be final by October 15. The Audit will be presented at the next board meeting.
 - B. Facilities – Part of the strategic plan is looking at our facilities. With the parish collaboration and their needed staff changes, Waukesha Catholic has started to look at campus configurations. C.G. Schmidt has presented several options. The next step is to meet with the priests to review these options. Ideally, the staff for the four parishes would like to be in one location. This depends on any changes that would take place at the Waukesha Catholic Campus location.
- VI. **System Reports –**
 - A. Principal Report – There was a Mass and gathering of all the parish and school staff. It was a great event, very successful and hopefully there will be more events.
 - B. Development – No additions to the submitted report.

- C. Admissions & Marketing – St. William’s November 11th kindergarten event will be “Rocking into Kindergarten” for 3, 4, and 5 year olds. PR&R has had a name change to Admissions and Marketing Committee.

VII. Committee Reports –

- A. Finance – A St. Mary Parish representative is needed on the Finance Committee.
- B. Admissions & Marketing – The Christmas parade will be held on November 20. To promote Catholic Schools Week, the Archdiocese has asked Principal, Lisa Kovaleski to interview a student on the radio on November 30.
- C. Technology – No additions
- D. Athletics – Volleyball season is in process. The Booster Club is having a new event: Bags Toss Tournament on October 22.
- E. Home & School – All new board members are in place. Funds have been provided for new soccer goals at St. Mary Campus, paints and games for St. Joseph Campus, and a few other projects for St. William Campus. The Welcome Back Mass and social was a great event. Grandparents’ Day is October 6 and 7. St. Joseph’s Social is September 24.

VIII. Parish Reports –

- A. St. John Neumann sold a portion of their lot to the city to place a fire house on the corner.
- B. The priests met with the Archbishop on September 8 and he is very supportive of the collaboration, specifically Waukesha Catholic.
 - a. The new phase of the collaboration is staff placement and positions. This will be final by October 5th. There will be common staff for all the parishes.
 - b. The intent is for the city to have 4 priests, one of which would be bilingual. Fr. Howard will stay and be the lead pastor.
 - c. Fr. Curt is retiring in June. Fr. Javier and Fr. Jose are unsure of their placement.

- IX. The next meeting will be Tuesday, October 18, 2016. The meeting adjourned at 8:30 p.m. with a prayer.