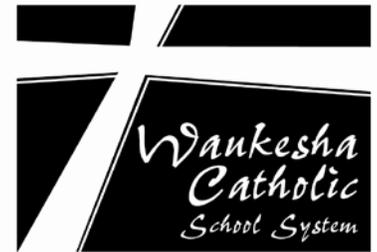


# Waukesha Catholic Board of Directors

August 16, 2016



Attendance: Mike Bartels, Patrick Carey, Meghan Gorsalski, Joseph Heinecke, Kelly Horan, Lisa Kovaleski, John MacGregor, Nancy Nadolny, Lori Suarez

New Members: Dick Koob – St. Mary Parish and Dennis Arquette - St. Joseph Parish

- I. The meeting was called to order at 7:03 p.m. by Mike Bartels. Mike Bartels led the board in prayer; the Waukesha Catholic Mission Statement was recited. The new members were introduced.
- II. Minutes were approved from the June 21, 2016 meeting.
- III. **Old Business**
  - A. Finance Update - The auditors were here for one week working on the full Audit. Subsidy, maintenance numbers need to be updated.
  - B. Enrollment - Currently 491 students are enrolled. The budgeted number was 526. Patrick is revising the budget to reflect this enrollment change. We have eleven new WPCP students.
  - C. Strategic Plan – The Strategic Plan is in the final draft stage. Tom Kyley will review the draft. The Plan will be presented at the September meeting for the Board of Directors' review. The Board of Directors will be charged with revising the school mission. Maureen Gallagher will work with the board on this process. The goal is to have it completed by Catholic Schools Week, at the end of January 2017.
  - D. Bylaws – The most current changes to the Bylaws were reviewed with the board. The board will review the changes this month and give their final approval at the next meeting.
- IV. **New Business**
  - A. Recruitment of new membership – There are open positions for three to seven At Large members. These members could be from any parish or the community at large. Input from the board was given on desirable attributes for these positions: Active community leaders, alderman, Hispanic representation, legal or human resource background, strong marketing background, curriculum or educational leader, strategic planning experience, finance, technology. There will be a follow up to this process, at the next meeting names will be submitted by our board members.
  - B. Elections for the Treasure and Secretary
    - a. Dick Koob was nominated for Treasurer for the 2016-17 school year, the nomination was accepted, no other nominations were made, seconded, and all approved.
    - b. John MacGregor was nominated for Secretary for the 2016-17 school year, the nomination was accepted, no other nominations were made, seconded, and all approved.
- V. **System Reports –**
  - A. Principal Report
    - a. The Wisconsin Parental Choice Program enrollment for this year is a total of 48 students. The 37 students are returning from last year with an additional 11 new students this year.

- b. New personnel this year are Jennifer Berens in grade 3, Amanda Schultz in grade 4, Kathy Alcorta in grade 8, Meghan Gorzalski is Director of Admissions and Marketing, and interviews are still under way for a K4 teacher.
- c. Tuition assistance has been allocated in the amount of \$100,000. Some families need additional assistance.
- d. Teachers start on Monday, August 22.
- e. Our accreditation will be in 2018-19 with the self-study in 2017-18.

B. Development – report submitted

C. Admissions & Marketing – Meghan read her report

**VI. Committee Reports –**

Finance – The Audit will be presented to this board at the September 20 meeting. All parishes are current on their subsidy.

**VII. Parish Reports –**

Prayer requests for staff and parish staff. This board is welcome to attend the Welcome back Mass and social on Sunday, August 28 at 4:00 p.m.

Prayer assignments:

|                 |                                 |
|-----------------|---------------------------------|
| Mike Bartels    | August and June meetings        |
| John MacGregor  | September and February meetings |
| Kelly Horan     | October and March meetings      |
| Dick Koob       | November and April meetings     |
| Dennis Arquette | January and May meetings        |

**VIII.** The next meeting will be Tuesday, September 20, 2016. The meeting adjourned at 8:33 p.m. with a prayer.