

# Waukesha Catholic Board of Directors

April 22, 2014



Attendance: Mike Bartels, Patrick Carey, Fr. Howard Haase, Joseph Heinecke, Lisa Kovaleski, Dennis Kruck, John MacGregor, Nancy Nadolny, Paul Seifert, Lori Suarez, Joseph Vitale, Kristin Wroblewski, Maria Zagorski

Excused Absent: Chadd Frank, Geovanna Salazar

- I. The meeting was called to order at 7:00 p.m. by John MacGregor. John MacGregor led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the March 18, 2014 meeting.
- III. **Old Business**
  - a. School Choice – The priests are in approval of moving on to the next step to explore the School Choice option for Waukesha Catholic. The next step will be to have parent information/discovery meetings. A motion was made, seconded and all approved to proceed.
  - b. Budget – The Facts and Assumptions sheet refers to the information used to compile the budget. This information includes the following: There will be no increase in projected fundraising due to the decline in enrollment. Our enrollment for 2014-15 is currently at 536 with a budgeted number of 542. See the New Business section for staff changes. Although the budget deficit is at \$221,151, all but \$31,051 is funded by a bequest donation or a non-cash outlay. The \$35,000 other miscellaneous expenses is money set aside from the bequest that will be used for staff development and other designated expenses. Unused portions of this expense will be applied to the budget deficit.

A motion was made, seconded and all approved of the budget.
- IV. **New Business**
  - a. Personnel updates for the 2014-15 school year were handed out. One staff person is retiring, one teacher is moving to St. Joseph from St. Mary, and a staff move from St. William to St. Mary Campus. Teachers need to be hired for K3 and K4. The three classrooms for third grade and fifth grade this year will be changed to two classrooms next year. Fourth grade will have three classrooms next year, some teachers are moving to accommodate these changes. Some teacher assistant and aide times have been cut at St. Joseph with more support staff and teachers covering these cuts.
  - b. Strategic Planning – Tom Kiley from Marquette University's Institute for Catholic Leadership will be working with the Planning Committee to reorganize and proceed with a Strategic Planning Initiative for Waukesha Catholic that will go forward three to five years. The last Strategic Plan went through 2011. Most recently, implementation has been ongoing from the Fund Development Corporation's, Pathways to Promise Organizational Assessment Report from November 2011.
- VI. **System Reports** – Reports were sent to Board members prior to the meeting.

- a. **Principal Report** – Nothing in addition to the report submitted.
  - b. **Development** – Nothing in addition to the report submitted.
  - c. **Financial** – The Subsidy Committee was unable to solidify a formula that would work for all parties involved. However, Patrick Carey working and communicating on a regular basis with the Director of Administrative Services from each parish is seen as a benefit. This will assist with reaching a subsidy agreement at an earlier date.
    - 1. Athletics and Home & School need to submit budgets to the Board. A deadline for this submission is requested.
  - d. **Recruitment & Marketing**- Adjusted numbers to the report – K3, no change; K4 is currently at 39 students; K5 is currently at 32 students with 2 more in the process of finalizing.
- VII. Committee Reports** – Reports were sent to the Board members prior to the meeting.  
Nothing additional
- VIII. Parish Reports** –
- a. St. Mary – The Sunday night Mass at 5:00 p.m. on April 6 was very well attended with over 300 people. There are a lot of very positive responses. Fr. Paul Hartman has agreed to fill in for some of the Masses. There was a break-in at the St. Mary Parish/Campus. An audit of the building will be conducted by the parish, to include the school facility.
  - a. St. John Neumann – The fish fry at SJN during Lent was a huge success, lots of people in attendance.
  - b. St. William – nothing to add
  - c. St. Joseph – nothing to add
- IX.** The next meeting will be Tuesday, May 20, 2014 at 7:00 p.m. in the St. Mary Parish Center. The meeting adjourned at 8:40 p.m.