

Waukesha Catholic Board of Directors

February 18, 2014



Attendance: Mike Bartels, Patrick Carey, Chadd Frank, Joseph Heinecke, Fr. Bill Key, Lisa Kovaleski, Dennis Kruck, John MacGregor, Nancy Nadolny, Geovanna Salazar, Paul Seifert, Lori Suarez, Joseph Vitale, Kristin Wroblewski, Maria Zagorski

- I. The meeting was called to order at 7:01 p.m. by John MacGregor. Joseph Vitale led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the January 21, 2014 meeting.
- III. **Visitors:** Joy Suzik and Jennifer Roubik from Home & School Association
Mark Hickok and Kevin Lang from Athletics Association
Matthew Knudtson from Reilly, Penner and Benton LLP, Accounting firm
- IV. **New Business**
 - a. Review - Matthew Knudtson from Reilly, Penner and Benton LLP, an Accounting firm in Milwaukee presented the findings. Four items of concern were noted: 1) Not all cash accounts are recorded on the Waukesha Catholic books, 2) fixed assets should be removed from the books when disposed of and depreciation expenses should be recorded on an annual basis, 3) all pledges received should be recorded as income when they are pledged not when they are received, 4) all cash receipts should be recorded in the year they are received as income, not recorded as net assets.
- V. **Old Business**
 - a. School Choice – Kay Bobb from St. Agnes School in Butler is a current Milwaukee School Choice participant. She presented the process the school went through to decide to apply for school choice and the results. In summary, school choice was a need at their school and the choice funds have helped everyone. Of the 48 choice students at St. Agnes, 32 were existing students and 16 were new students to their school.
- VI. **System Reports** – Reports were sent to Board members prior to the meeting.
 - a. **Principal Report** – Nothing in addition to the report
 - b. **Development** – Nothing in addition to the report
 - c. **Financial** – The Subsidy Committee has been unable to move forward in time for the School and Parish budget process. The Subsidy Committee will now proceed with two appointed representatives from Fr. Curt, one each from St. William Parish and St. John Neumann. The Finance committee is in need of an additional representative from St. William, St. John Neumann and St. Joseph Parish.
 - d. **Recruitment & Marketing**- Adjusted numbers to the report include one additional student for the current year. For the 2014-15 school year, K3 has 15 students, K4 has 30 students and K5 has 24 students enrolled.

- VII. Committee Reports** – Reports were sent to the Board members prior to the meeting.
- a. Planning – The Planning Committee from last year has been reconvened and will meet on Thursday to brainstorm future planning strategies. Lisa Kovaleski will also meet with a strategic planning specialist from the Archdiocese.
 - b. Athletics – This committee will address teams running up the score on opponents. The basketball tournament participation is way down and changes are being considered.
 - c. Home & School – Parental volunteering is down this year. This committee has had lots of activities in order to keep all school traditions during this transition year. However, they will review these activities and keep quality experiences for next year.
- VIII. Parish Reports** – The district Synod meeting will be February 22 at St. John Vianney.
- a. St. Mary – Nothing to add.
 - a. St. John Neumann – The church is holding a Capital Campaign in the hopes of raising \$800,000 for the worship area and the lower parking lot. March 1 is the Mardi Gras. Lenten activities start March 2.
 - b. St. William – They are continuing with the council goals for this year. With Archdiocese approval, the pastoral and finance councils are now separate committees.
 - c. St. Joseph – The 2014 dinner/auction is March 22. Donations are needed.
- IX.** The next meeting will be Tuesday, March 18, 2014 at 7:00 p.m. in the St. Mary Parish Center. The meeting adjourned at 9:00 p.m.