

Waukesha Catholic Board of Directors

January 21, 2014



Attendance: Mike Bartels, Patrick Carey, Chadd Frank, Fr. Howard Haase, Joseph Heinecke, Dennis Kruck, John MacGregor, Nancy Nadolny, Geovanna Salazar, Paul Seifert, Lori Suarez, Joseph Vitale, Kristin Wroblewski, Maria Zagorski

Excused: Lisa Kovaleski

- I. The meeting was called to order at 6:57 p.m. by John MacGregor. John MacGregor led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the November 19, 2013 meeting with one change, Joseph Vitale should be excused.
- III. **Old Business**
 - a. Governance – Clarification is needed on this issue (3-f). If the Executive members meet only to set the agenda, minutes are not needed.
 - b. Cash Handling Update – Athletics has no concerns with the procedures at this time. The cash handling procedures will be evaluated in the spring.
 - c. School Choice – School choice will be discussed at the pastor's meeting in February. This issue needs to be studied thoroughly and our system needs to know 'why' we want school choice at Waukesha Catholic. Presentations by current school choice participants will be planned for a future meeting.
- IV. **New Business**
 - a. Tuition Increase – The finance committee is recommending a 3% tuition increase for the 2014-15 school year. This is about \$100 for the first child. The Subsidy Committee is still working through a formula for all the parishes. A discussion ensued about subsidy, tuition and the entire budget. A motion was made, seconded and passed for a 3% tuition increase next year. There was one vote no, on the principle that it is only one portion of the budget and does not align with the entire budget.
 - b. Bequest – A bequest for approximately \$218,000 came from a former parishioner's estate. These funds are in a money market for now. A list of deferred costs will be developed and reviewed before it is decided where the funds will go. Some of the money will be spent and some will go into the endowment fund. A planned giving seminar was suggested.
 - c. Student Data Presentation – Joseph Heinecke presented the board with MAP achievement scores and comparisons. Our students are tested in the fall and spring. Grades 4, 6, and 8 are also tested in the winter.
 - d. Governance Committee - Discussed whether or not the Governance Committee should be elevated to Standing Committee status. The reasons stated were: 1) to educate the board members, 2) assist the pastors in recruiting new board members, and 3) build the board. This issue will be further discussed.
 - e. Catholic Schools Week – Students participate in Masses at all parishes this weekend. Board members volunteered to introduce the students.
- V. **System Reports** – Reports were sent to Board members prior to the meeting.
 - a. **Principal Report** – Nothing in addition to the report

- b. **Development** – Nothing in addition to the report
- c. **Financial** – The Review of the financials is complete and the recommendations will be presented to the board in February.
- d. **Recruitment & Marketing**- The new website is live. If you have any problems viewing the website, send a snapshot of the screen and the browser version you are using to Kristin.

- VI. Committee Reports** – Reports were sent to the Board members prior to the meeting.
- a. Technology – Please add last names to the Technology Report.
 - b. Home & School – In the December minutes #2 on page 2 mentions a spreadsheet that is not attached. Staff appreciation Scrip was also discussed.
 - c. Multicultural Subcommittee has changed their name to Outreach Subcommittee.

- VII. Parish Reports** – St. Joseph Campus students are required to do service hours. If parishes need help, let Joseph Heinecke know and he will promote your needs. Better together - no report as the meeting scheduled for January 6, 2014 was cancelled due to frigid weather conditions.
- a. St. Mary –The Sunday night Masses at 5:00 p.m. will be discussed further. No other Sunday evening Masses are planned at this time.
 - b. St. John Neumann – The Spaghetti dinner is this Sunday from 4-7:00 p.m.
 - c. St. William – The three formalized plans are to establish a welcoming committee, improve the common meeting night and identify the core values of the community.
 - d. St. Joseph – The 2014 dinner/auction is March 22. Planning is underway.

- VIII.** The next meeting will be Tuesday, February 18, 2014 at 7:00 p.m. in the St. Mary Parish Center. The meeting adjourned at 8:39 p.m.