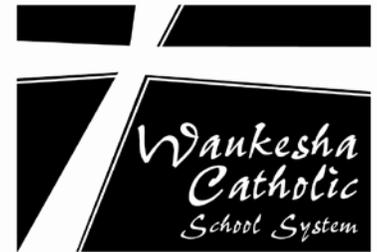


Waukesha Catholic
Board of Directors
January 17, 2017



Attendance: Dennis Arquette, Mike Bartels, Patrick Carey, Meghan Gorzalski, Joseph Heinecke, Kelly Horan, Lisa Kovaleski, John MacGregor, Nancy Nadolny, Lori Suarez

Excused Absent: Fr. Howard Haase, Dick Koob,

- I. The meeting was called to order at 6:05 p.m. by Mike Bartels. Dennis Arquette led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the November 15, 2016 meeting with the following changes: The spelling of Meghan Gorzalski's name.
- III. **Old Business**
 - A. Facilities Update – The Board's decision for future reorganization of the campuses:
 - a. One new building that Waukesha Catholic would own is the board's first choice.
 - b. Remodel a current building into one single campus housing all of the students would be the second choice.
 - c. In the interim, move all the students to a two campus model.
 - i. Lisa Kovaleski is working on requests for proposals for a feasibility study. She hopes to complete this by January 31st.
 - ii. At this point the parishes are unsure of what their space requirements will be based upon staff locational assignments.
 - iii. Dr. Kathleen Cepelka will arrange a meeting with a few surrounding schools, including Waukesha Catholic, to share information and have a conversation about their respective visions concerning the future of Catholic education from their perspectives.
 - iv. After the RFPs have been received, an ad hoc committee will review and recommend a firm for hire.
 - B. Board Recruitment – The board is asked to review the two responsibility sheets that were in the board packet. These will be discussed and reviewed at the next meeting. The Governance Committee now has two members and is looking to expand. The process:
 - a. Potential candidates for new board members will be discussed at the February 21st meeting. Some names have already been submitted
 - b. Those candidates selected, preferably that fit our top skillset choices (Advertising/PR, HR or personnel, legal or contract law), will be asked to consider taking a position on our board.
 - c. Those that will consider a board position will then undergo an interview process.
 - d. The candidates will be narrowed down for a vote.
 - e. A vote will ensue.
 - f. The new board members will start in August 2017 with an orientation to the board.
 - i. It is our desire to add three new members in 2017, in addition to the representatives from each of the parishes, as well as the Parish Council representative. In 2018 we will add an additional three members.

- C. Mission/Vision Update – Based on input from the November 12th meeting, Dr. Maureen Gallagher drafted Mission Statements. The Planning Committee/Administrative Team revised the drafts and submitted three for the board to review.
- Waukesha Catholic instills faith and inspires futures by nurturing each child's gifts with an education rooted in compassion and love.
 - Through our culture of faith, family, and community Waukesha Catholic provides an education that celebrates the gifts of each child.
 - Through our culture of love, family and community, Waukesha Catholic instills faith and inspires futures by providing an education that nurtures each child's gifts.
- a. These ideas met with approval from the board. They preferred starting the statement with 'Waukesha Catholic'. The Planning Committee will finalize the Mission Statement selection.
 - b. This new mission statement may or may not be introduced during Catholic Schools Week. The other components are not complete so it may just be a soft introduction with a use of the 'tag line'.

IV Old Business

- A. Wisconsin Parental Choice Program (WPCP)
 - a. The open enrollment for 2017 starts February 1st through April 20th. Currently we have 47 WPCP students; we are opening up seats for 29 additional students. That will bring us to a total of 76 WPCP seats, if they are all filled. We will budget for 20 new seats.
 - b. Father Javier has a better idea of the community and will work with Lisa and Meghan to encourage enrollment in Waukesha Catholic.
- B. Tuition
 - a. The preliminary budget has a deficit of approximately \$52,000. Personnel changes, as well as books and resource items will adjust this number. Our budget to the Archdiocese is due in May.
 - b. The Finance Committee is recommending a 3% increase. It is hopeful that field trips and/or band fees will be included in the tuition so that parents no longer have to cover these fees separately.
 - c. A motion was made to raise tuition by 3%, seconded, and all approved. Dick Koob was not able to attend the meeting. He submitted his approval of the 3% by email.

V. System Reports

- A. Principal Report – No additions to the submitted report.
- B. Development – The auction has two title sponsors this year with two tables each. That means 100 seats are already sold for the auction.
- C. Recruitment & Marketing – No additions to the submitted report.

VI. Committee Reports

- A. Finance – December minutes were handed out. All subsidy payments are up to date through December 2016.
- B. Athletics –The Athletic Committee will discuss uniform deposits with the Finance Committee.

VII Parish & Pastoral Council Updates

- A. St. John Neumann will have new pews by Easter.

- VIII.** The next meeting will be Tuesday, February 21, 2017 at 6:00. The meeting adjourned at 7:18 p.m. with a prayer.