

# Waukesha Catholic Board of Directors

March 15, 2016



Attendance: Mike Bartels, Patrick Carey, Chadd Frank, Joseph Heinecke, Kelly Horan, Lisa Kovaleski, John MacGregor, Nancy Nadolny, Geovanna Salazar, Kristin Wroblewski

Excused Absent: Lori Suarez

- I. The meeting was called to order at 7:02 p.m. by John MacGregor. Mike Bartels led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the January 19, 2016 meeting with one change: Change the motion made at the December 14, 2015 meeting to read
  - a. **'excluding** any student enrolled prior to the 2015/16 school year'  
It shall read:
    - Phase 1  
Year 1: 2015-16  
No more than 10% of capacity population in grades K4-5<sup>th</sup> grade, **excluding** any student enrolled prior to the 2015/16 school year.
    - Year 2: 2016-17  
No more than 10% of capacity population in grades K4-6<sup>th</sup> grade, **excluding** any student enrolled prior to the 2015/16 school year.
    - Phase 2  
Year 1: 2017-18  
No more than 15% of capacity population in grades K4-7<sup>th</sup> grade, **excluding** any student enrolled prior to the 2015/16 school year.
    - Year 2: 2018-19  
No more than 15% of capacity population in grades K4-8<sup>th</sup> grade, **excluding** any student enrolled prior to the 2015/16 school year.
  - b. Section V.c. should read: The Review will be ready for the March meeting.
- III. Minutes were approved from the January 23, 2016 teleconference meeting.
- IV. **Old Business**
  - a. Strategic Planning – There are ten different groups working on standards to determine how we align with the National Standards. The groups have until April 15, 2016 to complete their feedback.
  - b. Wisconsin Parental Choice Program – April 20, 2016 is the deadline for applications and verification. Income and residency are the two items that need to be verified by the same date. A WPCP presentation was held at St. Joseph Parish.
  - c. Budget for 2016-17 school year – As stated in the minutes, the teleconference meeting on January 23, 2016 approved a 2% tuition increase for the 2016-17 school year. They also approved the projected 2016-17 budget dated January 19, 2016. (see minutes for details)

## **V. New Business**

- a. By-Laws – The By-Laws will be reviewed at a later date, however membership and pastor liaison responsibilities need to be revised at the current time. Dr. Barbara Anne Cusack from the Archdiocese will review the By-Laws and work with Lisa Kovaleski on clarification. This item will be further discussed at the next meeting.
- b. St. William playground equipment – The playground equipment at St. William Campus is not appropriate for our kindergarten students. Catholic Mutual issued a cease and desist letter to stop using the equipment. Game Time did a site visit to evaluate a reconfiguring of the playground equipment to make it more age appropriate. Their quote was approximately \$10,000 to replace slides, etc. Additionally, a generous donor has given Waukesha Catholic approximately \$20,000 and this amount has not been designated for a specific purpose. A portion of these funds could be used to reconfigure the playground equipment.

A motion was made to spend up to \$15,000 on the playground equipment at St. William Campus, seconded, and all approved.

- c. Capitalization Policy – Patrick Carey handed out a Capitalization Policy that was approved by the Finance Committee. This policy has been necessitated because we participate in the Wisconsin Parental Choice Program. A motion was made to approve this policy, seconded, and all approved.
- d. Technology Fund – Funds are set aside each year for technology but these expenditures are not in the budget. It is recommended that the technology committee submit estimated yearly expenditures to the board for approved.

## **VI. System Reports**

- a. Principal – The WPCP September enrollment audit was approved.
- b. Development – The Now & Forever event is scheduled for May 5, 2016. Board members are welcome to attend and encouraged to invite others to participate.

Thank you to Nancy, as stated in her report, we recently received notification of a donation in the amount of \$37,113.

- c. Recruitment & Marketing – Updated enrollment numbers reflect 451 total students for the next school year. This includes a total of fifteen new students from new families. The updated WPCP numbers reflect 8 new applications from current families, 14 new applications from new families, and 34 returning applications from current families for a total of 56 applications.

## **VII. Committee Reports**

- a. Finance – The 2015 Review from the auditors will be presented in April or May. St. Mary Parish subsidy is still behind by \$18,000.
- b. Athletics – Volunteer hours continue to be an issue because some families don't fulfill their volunteer commitments. On Friday, March 18 the 8<sup>th</sup> grade boys' basketball team will play their 3<sup>rd</sup> game in the Padre Serra Tournament! A pep rally is planned at St. Joseph on this same day. The Athletic Association is providing a free fan bus to the game.
- c. Home & School – Planning for the Walk-A-Thon is underway.

## **VIII. Parish and Pastoral Council**

- a. St. John Neumann is still in discussions with the City of Waukesha regarding the sale of a portion of their land.
- b. St. Joseph's feast day will be celebrated on March 16. The St. Joseph Parish auction is scheduled for April 2.

**IX.** The next meeting will be Tuesday, April 19, 2016. The meeting adjourned at 8:18 p.m. with a prayer.