

Waukesha Catholic Board of Directors

December 14, 2015



Attendance: Mike Bartels, Patrick Carey, Chadd Frank, Joseph Heinecke, Kelly Horan, Lisa Kovaleski, John MacGregor, Nancy Nadolny, Geovanna Salazar, Lori Suarez, Kristin Wroblewski

Excused Absent: Fr. Howard Haase

- I. The meeting was called to order at 7:00 p.m. by John MacGregor. John MacGregor led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the November 17, 2015 meeting with two change:
 - a. VII.a: Finance - This committee has two new members but is still short one member from St. Mary Parish.
 - b. IX: The next meeting will be Monday, December 14, 2015.
- III. **Old Business**
 - a. Investment Policy – This policy has been revised to reflect the new practices that were put in place when the Catholic Community Foundation was select as investment advisors for the Waukesha Catholic School System Endowment Fund. A motion was made to accept the policy content, with appropriate formatting. The motion was seconded and all approved.
 - b. K3/K4 Update - A packet of information was reviewed for the possible expansion of the K3/K4 program, including:
 1. A family survey – final details to follow
 2. Demographics – more information to follow
 3. Cost analysis
 4. Article on early childhood program
 5. Data from our After Care usage
 6. K3 and K4 offered from District 4 and 5 schools

After discussion, a motion was made for the 2016-17 school year to offer a full and ½ day K4 option. This motion was seconded and all approved. Additional data will be reviewed before deciding on the K3 program. Chadd Frank stated that he would like to see the priests promote the educational opportunities with Waukesha Catholic. This would benefit both the church and the school.

- c. Choice Update – There was a review of the policies drafted last year. The application for the 2016-17 school year is due by January 10, 2016. Of the total 37 Choice seats in this school year, 22 were students prior to the 2015-16 school year. Going forward, only new students to our school or current student entering K5 and 1st grade may apply. The earlier the non-English speaking students are in an English environment, the more seamless the transition.

After discussions, a motion was made to amend the school choice enrollment policy (at bullet point one) in Phase I and Phase II to 'excluding any student enrolled prior to the 2015/16 school year.' This motion was seconded and all approved. The policy shall read:

Phase 1

Year 1: 2015-16

No more than 10% of capacity population in grades K4-5th grade, excluding any student enrolled prior to the 2015/16 school year.

Year 2: 2016-17

No more than 10% of capacity population in grades K4-6th grade, excluding any student enrolled prior to the 2015/16 school year.

Phase 2

Year 1: 2017-18

No more than 15% of capacity population in grades K4-7th grade, excluding any student enrolled prior to the 2015/16 school year.

Year 2: 2018-19

No more than 15% of capacity population in grades K4-8th grade, excluding any student enrolled prior to the 2015/16 school year.

IV. New Business

- a. Lease Update – Fr. Howard Haase and Patrick Carey are working on a new parish/school lease. An attorney will review the draft. The lease will then be sent to the Archbishop for a proxy.

V. System Reports

- a. Principal – No additions to the report.
- b. Development – A correction was noted in the Finance Minutes of December 7. Nancy Nadolny did not state 'We were also informed that due to lagging contributions at St. Mary's, WCSS would not benefit from a \$12,000 St. Mary's grant.'
- c. Finance – St. Mary's subsidy is now at \$46,000 year to date. They are still behind by \$38,000.

VI. Committee Reports

- a. Technology – A correction was noted, the Technology report 'Decisions Made' should be under 'Discussions': St. Joseph start of 2016 school year all incoming 6th grade have a one to one device.

- VII.** The next meeting will be Tuesday, January 19, 2016. The meeting adjourned at 9:18 p.m. with a prayer.