

# Waukesha Catholic Board of Directors

November 17, 2015



Attendance: Mike Bartels, Patrick Carey, Chadd Frank, Fr. Howard Haase, Joseph Heinecke, Kelly Horan, Lisa Kovaleski, John MacGregor, Nancy Nadolny, Lori Suarez, Kristin Wroblewski

Excused Absent: Geovanna Salazar

- I. The meeting was called to order at 7:02 p.m. by John MacGregor. Kelly Horan led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the October 20, 2015 meeting with one change: V.a.iii. – No chair – Personnel Committee.
- III. Visitors:
  - Kristen & Brian Mihelich – They love it here at Waukesha Catholic. They are at this meeting to observe. They want to get involved wherever they can.
  - Jorge Soto, Familias Hispanas Committee

## **IV. Old Business**

- a. The auditor team from Reilley, Penner, & Benton, will be here this week to do the September enrollment audit and a fiscal practices examination.
- b. Multi-Cultural support – Waukesha Catholic will hire a support person and Monica Marchan will continue as the CMH support person. They will regularly meet, collaborate, and support each other with translations at conferences, etc.
  1. Megan McNulty will continue as this support person until she leaves in February or until a new person is hired. The position could be filled by two support personnel, one for teacher/faculty support and development and one for student/family support. Communications with the families is our biggest challenge.
- c. By-Laws Review –
  1. Lisa followed up with Tom Kiely. The next step is to work with the Archdiocese to consult on the By-laws and their application to the operation of our board. The Archbishop is the Corporate Member and appoints a designee. The board has always operated under the assumption that the Pastor Liaison is the appointed designee. This needs to be clarified.
    - i. Our By-Laws have been impacted by the changes that have transpired at the Parishes. Until all the changes have been made, we will operate as we have in the past.
- d. K3/K4 Update – More information needs to be compiled before the K3/K4 expansion issue is presented to the board. The presentation will take place in December with a vote on this issue in January.

## **V. New Business**

- a. The decision has been made to add a December meeting on the 14<sup>th</sup> at 7:00 p.m.
- b. Investment Policy – This policy has been revised to reflect the new practices that were put in place when the Catholic Community Foundation was select as investment advisors for the Waukesha Catholic School System Endowment Fund. A vote to approve this policy will take place at the December meeting.

- c. Subsidy Receipt Update – A handout reflects the maintenance costs and lease expenses with the parishes. This reflects \$2.50 a square foot rental. These numbers will be used with DPI to replace the building usage costs that are no longer allowed.
- d. Parade – Waukesha Catholic will have a float in the Christmas Parade on November 22. Bruce Orgas donated the trailer. The Sheetz family donated a generator. A 4<sup>th</sup> grade student designed the float with a 7<sup>th</sup> grader creating the tag line, “Every child is a gift from God”. Isle of Misfit toys is the theme. Everyone is invited to help work on the float on Friday and walk in the parade on Sunday at 4:00 p.m.

**VI. System Reports –**

- a. Principal – Report submitted, students are out of school next week. Teachers are here on Monday for In-service.
- b. Development – Report submitted, plans are proceeding with the auction. Claire and Bill Geller are the chairs. A new auctioneer has been hired from Red Apple Auction. The Archbishop will be joining us at dinner and doing the invocation.
- c. Finance – The budget report reflects the approved increase for the Multi-cultural position.
- d. Marketing & Recruitment – There were ten families at the Open House: eight for K3, one for K4 and one for K5. All pre-registered for next year.

**VII. Committee Reports –**

- a. Finance Committee – This committee has two new members but is still short one member from St. Mary Parish. The subsidy updates are now reflected in the monthly financial memo.
- b. Planning Committee – Strategic planning will continue with strategic objective tactical teams to develop the plans. Goals will be set for three to five years. The goals will be published by the end of the year for review, based on new accreditation standards.
- c. Athletics – The new bleachers at SJC will be installed starting on November 23<sup>rd</sup> and ready for the first basketball game on December 4<sup>th</sup>.
  - 1. The Athletic By Laws are being updated and after approval by the Athletic board will come to this Board for approval.
  - 2. The Athletic budget should be presented to this board by January or February of 2016.
  - 3. The girls’ A team earned second place in the Seton Volleyball tournament.
- d. Home & School – Fundraisers for the year are in place and will be published.
  - 1. All board positions are filled for next year except for the President.

**VIII. Parish and Pastoral Council Reports –**

- a. Pastoral Council – Two key meetings are set for Saturday, January 16, 2016 and April 9, 2016 for goal planning and visioning.
- b. St. John Neumann – The church remodeling phase is completed and Mass has resumed in the church.
- c. St. Mary Parish
  - a. St. Mary Parish will be having a dedication of the new statue depicting our Lady of Guadalupe on Friday, December 11. There will be a prayer service in the morning for the school and a Mass and dedication that evening for parish members and the community. The Holy Family statue will be moved downstairs.
  - b. Scott Currier is the new music person.

- IX.** The next meeting will be Monday, December 14, 2015. The meeting adjourned at 8:18 p.m. with a prayer.